



# PACO NEWSFLASH

PACO • PO Box 15182 • Columbus OH 43215-0182 • (614) 470.2000

November 2004

## NEXT MEETING

November 15, 2004

### General Membership Meeting

Noon, Columbus Bar Offices

Speaker: Leon Friedberg, Esq., Carlile Patchen & Murphy;  
Columbus Bar Notary Committee Chair

Topic: Refresher on the duties of notaries public. Notary supplies will be available for order as well as application materials for anyone interested in becoming a notary public.

The meeting is free of charge. If you would like to purchase a lunch, sandwiches or salads can be ordered with your registration. The cost per lunch is \$6.00 and are ordered from Milo's Deli.

RSVP: [camacdonald@vssp.com](mailto:camacdonald@vssp.com)

## TREASURER'S REPORT

Account Balances for the period ending 9/30/04:

Huntington Checking: \$3,709.64

National City Checking: \$10,885.96

PaineWebber: \$17,037.89

## SAVE THE DATE

Save the Date: Dec. 8 for the PACO Holiday Socializer at Buckingham, Doolittle & Burroughs. PACO is currently working on sponsorship for our holiday party. Stay tuned for details.



## MAKING HEADLINES

Katie Essex, current PACO Statewide Representative and immediate past PACO President, has been awarded the Hon. John W. McCormac Award for outstanding service to the Paralegal Profession from Capital University! Katie's dedication not only to the profession, but to PACO as well, has been outstanding and we are so very proud of her. She will receive the award on the evening of Thursday, Dec. 9, so please set aside the date so that we can support and congratulate Katie. Hats off to you!

## MISC. BUSINESS

At the Nov. 15 General Membership meeting, the board will be presenting, for a vote, an amendment to the Code of Regulations. This amendment proposes adding an additional board position, Student Liaison. The general functions of this position will include, but are not limited to: interaction with students individually, at group functions, and at meetings. This position will field general student questions and be the student contact person at PACO; attend paralegal functions and/or activities at schools; establish scholarship programs within PACO for students and work with students as they transition to active/voting members of PACO. They will also establish a student mentoring program and will solicit members for a committee to provide such services.



PACO's first Brown Bag Luncheon, held at Buckingham Doolittle & Burroughs, was a success. The speaker was Christopher McCloskey, who spoke on Ohio Mechanics' Lien Law.

# JOB BANK - NOVEMBER 2004

LITIGATION PARALEGAL - Downtown boutique business litigation firm seeking full-time paralegal. Experience is desired. Candidate must possess good computer and organizational skills as well as ability to complete assigned tasks timely. Competitive salary and benefits package. Motivated candidates send resumes to:

Zeiger, Tigges, Little & Lindsmith LLP  
ATTN: Courtney Weiss  
41 S. High St. Suite 3500  
Columbus, OH 43215  
Email: weissc@litohio.com

ETHICS/COMPLIANCE - Large Ohio corporation has a long-term contract need for a paralegal who can support ethics and compliance areas. Reports to AGC. Bachelor's degree or paralegal cert preferred with at least 3 years of experience working in corporate compliance or internal audit. Please send resume to mschmidt@contractcounsel.com and refer to #2250.

LITIGATION - Well-respected Columbus firm seeks an experienced litigation paralegal for its busy practice. Must have experience in supporting multiple attorneys. Send resume to ahoude@contractcounsel.com.

Aimee L. Houde  
Legal Recruiter  
Contract Counsel  
470 Olde Worthington Road, Suite 200  
Columbus, OH 43082-9127  
Phone: (614) 410-6740  
Fax: (614) 410-6616  
Email: ahoude@contractcounsel.com  
Website: www.contractcounsel.com

Members may also access the PACO job bank at 470.2000, ext. 1



PACO's October General Membership meeting featured Dr. Michael Posey of Franklin University discussing how to motivate yourself and others.

## VOTING STATUS

As part of PACO's affiliation with the Columbus Bar Association, and the Columbus Bar's management of PACO's membership database, PACO needs to provide the Columbus Bar with the voting status of all current PACO members.

Please email [emily@cbalaw.org](mailto:emily@cbalaw.org) with your full name and PACO voting status/classification.

As a reminder, the only PACO members entitled to vote are active members (those who have completed their paralegal schooling or training and are currently employed as a paralegal / legal assistant). The other categories comprised of associate, student, and sustaining members are non-voting.

Please provide this information to the Columbus Bar by Wednesday, Nov. 3 so that reporting deadlines can be met. Any member that does not respond with this information will be considered to be a non-voting member and the membership rolls will be updated to reflect this.