



PACO NEWSFLASH

PACO • PO Box 15182 • Columbus OH 43215-0182 • (614) 470.2000

February 2005

SECRETARY'S REPORT

Below are some highlights from PACO's January 2005 meetings

January 10, 2005 Executive Board meeting

In attendance: Katie Essex, Cheryl MacDonald, Rick Reynolds, Mary Barnett, Amanda Cochran, and Christine Hardin. Unable to attend: Nell Chambers, Lisa Dinger, Pam Geiser, and Catherine Hawes

Cheryl MacDonald (Public Relations/Program) is working with Erin Linville who is transitioning into the Program Committee chair position. At the January general membership meeting, several Sustaining Member firms will be speaking about their firm's services.

A pledge form for PACO's team at Children's Hospital Rock 'n Bowl set for Saturday, February 26 will be placed at the registration table at January's general membership meeting.

Rick Reynolds (Parliamentarian) reviewed voting protocol for the upcoming proposed Student Liaison position. A discussion was then held regarding the voting status of the general membership. It was unanimously decided to table the vote until March pending verification of voting status from non-responses to recent queries. He will continue to act as PACO's PACE Ambassador and revisited the topic of purchasing books which are used for the exam. A discussion was conducted regarding the benefit of purchasing the books, their availability, and managing how the books would be loaned to our membership. It was suggested that he research how many persons register and pass the exam annually and further discussion will be made next month.

Amanda Cochran (Newsletter) related that the primary topic for March's THE CITATOR is "What's in a Name" which will compare/contrast the designations of paralegal and legal assistant. A secondary topic will be Fair Labor compensation standards for paralegals.

Mary Barnett (Treasurer) distributed a PACO Account Balance sheet of assets and expenses for the period ending 12/31/2004. In addition, she noted that funds raised by the sale of portfolios and sweatshirts are considered miscellaneous business income.

(continued on page 2)

CALENDAR OF EVENTS

- February: 22: PACO Happy Hour at Gallo's Tap Room, 5:30 p.m. - ??
- February 26: "Rock N Bowl" to benefit Children's Hospital, Noon - 2:00 p.m. at Sawmill Lanes
- February 28: General Membership Meeting, 12:00 noon, Columbus Bar Offices (Note date change due to President's Day). Topic: "File It Once -- Avoid Document Rejection At the Secretary of State." Speakers: Linda Brown, Legal Liaison Officer and Lisa Brooks, Quality Control for Business Services Manager, both with Ohio Secretary of State

TREASURER'S REPORT

Account Balances:

National City Checking: \$11,850.18

PaineWebber: \$17,073.72

SECRETARY'S REPORT (continued)

Mary will be meeting with the manager of our Paine Webber account to discuss options for possibly re-directing these funds into higher income investments.

Katie Essex (Statewide Representative and NFPA Secondary) shared that the OSBA will be conducting its semi-monthly meeting on Saturday, January 22, 2005 at the Hyatt on Capital Square. She also shared that there is no update on the proposal for certification being considered by the CBA.

New item: Those in attendance discussed scheduling a Board retreat to be conducted on a Saturday in March and are in the process of coordinating topics.

January 24, 2005 General Meeting:

The meeting was conducted at the Columbus Bar offices. Nine Sustaining Member firms made presentations of their products and services. Those participating were:

- Jeff Cremeans of Encore Delivery Systems, Inc.
- Shanrika Hall of Robert Half Legal
- Dave Rubins of Xact
- Mary Beth Schmidt of Contract Counsel
- Donna Schoebel of Capital University
- Patrick Harrigan of CT Corporation
- Bob Yano of Leading Tech Forensic
- Pamela Mortimer of Special Counsel
- Robin Schumann of Ikon

CONTINUING EDUCATION

High Noon at the Bar:

The 2005 Brown Bag series, *High Noon at the Bar*, will kick off at **noon** on **Wednesday, February 16** with a presentation given by **Xact on electronic discovery**. According to Dave Rubens, General Manager of Xact, participants can expect to learn "how to protect their clients and get an edge when dealing with electronic documents. Xact Electronic Data Discovery - Fast, Accurate, Cost Effective." Please bring your own brown bag lunch.

PACO's *High Noon at the Bar* Brown Bag presentations will begin promptly at 12:00 at the Columbus Bar and will last approximately 45 minutes. Mark your calendars for future *High Noon at the Bar* presentations: March 23, April 20 and May 18 (topics will be sent to each member via e-mail as soon as scheduling is completed next week). Members should feel free to invite co-workers and acquaintances. We want as many people to benefit from these presentations as possible.

Across My Desk... (Information received by PACO on workshops, courses and books available for your benefit)

Workshop: Advanced Principles of Title Insurance in Ohio; March 2 in Columbus. Contact: National Business Institute, POB 3067, Eau Claire, WI 54702, Phone: (800) 930-6182, Online: www.nbi-sems.com

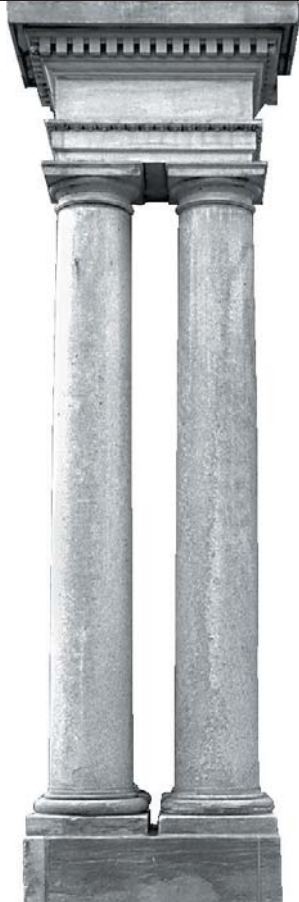
Courses to advance your career: Check out Capital's thenewcenter.capital.edu website for course offerings.

Books: the *SEAK 2004 National Guide to Expert Witness Fees and Billing Procedures* is now available. Order online at www.seak.com.

MISCELLANEOUS BUSINESS

- “Rock N Bowl ‘05,” benefiting Children’s Hospital, is scheduled for February 26th at Sawmill Lanes. Teams of five compete to raise the most money for Children’s Hospital and celebrate their efforts during a two-hour bowling session. One team of PACO members is already entered in the competition and we sure could use the membership’s support. Reserve your team of five a spot now by contacting Jennifer Otchy at the Columbus Bar at jennifer@cbalaw.org or 614/340.2031. You can also visit www.columbuschildrens.com/giving for more information. Not a bowler??? You can still show your support by sponsoring our PACO team. Contact Cheryl MacDonald at camacdonald@vssp.com or 614/464.6421 to pledge a donation then come out on Feb. 26th to cheer PACO on!!
- Please be watching your email closely for the motion being presented at the March 21st PACO meeting. This will be coming via email to most, and by U.S. mail to others, to include an Absentee Ballot along with the Motion as well. Please be sure to attend the meeting to vote and/or send your Absentee Ballot in by the deadline mentioned. Please RSVP to attend the meeting, and if you want lunch, to Cheryl MacDonald at camacdonald@vssp.com or 614/464.6421.
- If you are currently on a committee and have not been contacted by a committee chair to contribute your time and ideas to PACO, please contact Lisa Dinger so she can put you in touch with your committee chair. Many of our committees are holding regular meetings and making plans for 2005. We can always use your help. Lisa can be reached at ldinger@newalbanycompany.com.

COLUMBUS BAR PLACEMENT SERVICES



COLUMBUS BAR PLACEMENT SERVICES,
a division of the Columbus Bar
Association, is working with PACO to
help place paralegals in permanent
legal positions.

Most require a certificate from an
ABA approved program and some
require a 4-year degree.

Please contact Shirley Coressel at
614/340.2029 to discuss available job
opportunities or email your resume to
her shirley@cbalaw.org.

