

**2019 PARALEGAL ASSOCIATION OF CENTRAL OHIO  
PARALEGAL DAY**

**May 20, 2019**

**5:30 PM – 8:30 P.M.**

**The Reception House at Raymond Memorial**

We are pleased to announce the Paralegal Association of Central Ohio (“PACO”) will be holding Paralegal Day on May 20, 2019 starting at 5:30 p.m. This event recognizes, honors, and celebrates paralegals and great strides the paralegal professional has overcome in recent years.

We expect to have at least 100 attendees at this event and will be advertising to all of the paralegal programs and educators (including alumni) in the Central Ohio area, PACO members, non-members and students. Our advertising will consist of a Save the Date, followed by a formal registration process, online marketing distributions (e.g. social media and listserv messages), and flyers for paralegal instructors/students. We will be including logos of all of our sponsors and presenters on the event marketing materials.

SPONSOR: \$500

- Announcements on Social Media (LinkedIn, Twitter, Facebook) and Sponsorship Exposure on PACO Website
- 2 Tickets to Event (In lieu of attendance, tickets may be donated to PACO to provide to a member experiencing financial hardship who would otherwise not be able to attend)
- Signage at Event

*NOTE: ALL LOGOS MUST BE IN PRINT-READY VECTORED.EPS, .AI, .EPS OR HIGH RESOLUTION .JPG FORMATS.*

**SPONSORSHIP AGREEMENT**

NAME OF SPONSOR:

ADDRESS:

TELEPHONE NUMBER:

FAX NUMBER:

CONTACT NAME:

CONTACT EMAIL:

ATTENDEE 1 NAME:

ATTENDEE 2 NAME:

APPROVED BY SPONSOR:

SPONSOR SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

PAYMENT INFORMATION:

Please make checks payable to: Paralegal Association of Central Ohio and mail (with completed form) to:

Paralegal Association of Central Ohio  
P.O. Box 1582  
Columbus, Ohio 43216-1582

Online Payments:

If paying with a credit card, please see PACO's website for information on submitting payment:

[http://www.pacoparalegals.org/smfees\\_paypal.html](http://www.pacoparalegals.org/smfees_paypal.html)

After payment made online, please submit completed form to: [pr@pacoparalegals.org](mailto:pr@pacoparalegals.org).

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**Internal Use Only**

**APPROVED BY PACO: YES NO**

**RECEIVED LOGO: YES NO**

**REGISTERED ATENDEES: YES NO**